



Abrasives

Application for Employment

Hermes Abrasives Ltd., 524 Viking Drive, Virginia Beach VA 23452

Phone: 757-486-6623 Fax: 757-431-2370

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

<u>Last Name</u>	<u>First Name</u>	<u>Middle Name</u>
<u>Address:</u>		
<u>City:</u>		<u>State & Zip Code</u>
<u>Phone Numbers:</u>	<u>Home:</u>	<u>Cell:</u>
<u>Email Address:</u>		

(PLEASE PRINT)

<u>Position(s) Applying For:</u>	<u>Date of Application:</u>
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Referral Source: (Please check)

Advertisement	Friend	Walk-in	Other:
Employment Agency	Relative	Employee	

On what date would you be available for work?

Have you been convicted of a felony within the last 7 years?	YES / NO
(Conviction will not necessarily disqualify an applicant from employment.)	
<u>If Yes, please explain:</u>	



Employment History

Please list your most recent employment first.

1	Employer:	Dates Employed		Job Responsibilities
		From:	To:	
	<u>Address:</u>			
	<u>Telephone Number(s):</u>	Hourly Rate/Salary		
		Starting	Final	
	<u>Job Title:</u>			
	<u>Supervisor:</u>			
	<u>Reason for leaving:</u>			
	Employer:	Dates Employed		Job Responsibilities
		From:	To:	
	<u>Address:</u>			
	<u>Telephone Number(s):</u>	Hourly Rate/Salary		
		Starting	Final	
	<u>Job Title:</u>			
	<u>Supervisor:</u>			
	<u>Reason for leaving:</u>			
	Employer:	Dates Employed		Job Responsibilities
		From:	To:	
	<u>Address:</u>			
	<u>Telephone Number(s):</u>	Hourly Rate/Salary		
		Starting	Final	
	<u>Job Title:</u>			
	<u>Supervisor:</u>			
	<u>Reason for leaving:</u>			
	Employer:	Dates Employed		Job Responsibilities
		From:	To:	
	<u>Address:</u>			
	<u>Telephone Number(s):</u>	Hourly Rate/Salary		
		Starting	Final	
	<u>Job Title:</u>			
	<u>Supervisor:</u>			
	<u>Reason for leaving:</u>			

If you need additional space, please continue on a separate piece of paper.



Education

	Name & Address of School	Number of Years Completed	Major & Degree
High School			
Undergraduate College			
Graduate Professional			
Other (Specify)			

Describe any job-related specialized training, apprenticeships, seminars, skills or professional affiliations.

Additional Information: State any additional information you feel may be helpful to us in considering your application. (I.e.: computer skills, equipment experience, etc.)



REFERENCES

1	Name:
	Address:
	Phone:
	Email:
2	Name:
	Address:
	Phone:
	Email:

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant: _____

Date: _____